CJC 1162 SYLLABUS

<table>
<thead>
<tr>
<th>Course Title:</th>
<th>Parole and Probation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number:</td>
<td>CJC 1162</td>
</tr>
<tr>
<td>Reference:</td>
<td>758282</td>
</tr>
<tr>
<td>Credits:</td>
<td>3 Credit Hours</td>
</tr>
<tr>
<td>Term:</td>
<td>Fall Term 2013-1 (August 26 – December 20, 2013 [Last day of classes Friday, December 13, 2013])</td>
</tr>
<tr>
<td>Schedule:</td>
<td>M - 7:05 p.m. 9:35 p.m.</td>
</tr>
<tr>
<td>Room:</td>
<td>R446 – Kendall Campus</td>
</tr>
</tbody>
</table>

Instructor Information

Dr. Elizabeth C. Buchholz, Assistant Professor
School of Justice
Office Hours: Mon. & Wed., 5:30 p.m. 7:00 p.m.
By Appointment @ Kendall Campus
Office: 305/237-1873
Cell Phone: 786/361-9350 (Follow prompts.)
Email: ebuchhol@mdc.edu
Alternate Email: dr.ebuchholz@gmail.com
Web Page: http://faculty.mdc.edu/ebuchhol

When you email please put “CJC1162-Your Name-Reason for email: e.g., “Question” in the subject line. Please do not send a question/issue as a “reply” to unrelated emails I send you!

Textbooks/Resources/Supplies

<table>
<thead>
<tr>
<th>Title:</th>
<th>Community-Based Corrections</th>
</tr>
</thead>
<tbody>
<tr>
<td>Edition:</td>
<td>(9th ed.)</td>
</tr>
<tr>
<td>Author:</td>
<td>Leanne Alarid &amp; Rolando Del Carmen</td>
</tr>
<tr>
<td>ISBN :</td>
<td>9781133049661</td>
</tr>
<tr>
<td>Publisher:</td>
<td>Wadsworth/Cengage Learning</td>
</tr>
<tr>
<td>Copyright Date:</td>
<td>2013</td>
</tr>
</tbody>
</table>

You must obtain the book and read the assigned chapters in order to be able to participate in class discussions.
Course Description

Provides students with comprehensive, up-to-date, evidence-based practices and research for probation, release from prison, and other community-based alternatives. Includes the history, definitions, and the consideration of philosophical concepts in the areas of probation and parole, as well as an overview of the American Justice System.

GRADING POLICY
- Attendance/Participation = 10%
- Assignment = 20%
- Exam 1 = 23%
- Exam 2 = 23%
- Final Exam = 24%
- Pop Quizzes (1% (each)*) = 100%

*This percentage will be subtracted from the “Exams” percentage.

I DO NOT ROUND GRADES UP AT THE END OF THE SEMESTER (e.g., 88 or 89 to a 90).

Grading Breakdown

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>90 to 100</td>
</tr>
<tr>
<td>B</td>
<td>80 to 89</td>
</tr>
<tr>
<td>C</td>
<td>70 to 79</td>
</tr>
<tr>
<td>D</td>
<td>60 to 69</td>
</tr>
<tr>
<td>F</td>
<td>59 and below</td>
</tr>
</tbody>
</table>

Absences / Days Present / Grade*

<table>
<thead>
<tr>
<th>Absences / Days Present</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 / 16</td>
<td>100%</td>
</tr>
<tr>
<td>1 / 15</td>
<td>94</td>
</tr>
<tr>
<td>2 / 14</td>
<td>88</td>
</tr>
<tr>
<td>3 / 13</td>
<td>81</td>
</tr>
<tr>
<td>4 / 12</td>
<td>75</td>
</tr>
<tr>
<td>5 / 11</td>
<td>69</td>
</tr>
<tr>
<td>6 / 10</td>
<td>63</td>
</tr>
<tr>
<td>7 / 9</td>
<td>56</td>
</tr>
<tr>
<td>8 / 8</td>
<td>50</td>
</tr>
<tr>
<td>8+</td>
<td>0</td>
</tr>
</tbody>
</table>

*This does not include participation or tardiness. 3 tardies = 1 absence
**TENTATIVE SCHEDULE**

Deviation from Syllabus: Occasionally deviation from the syllabus may occur. Students will be advised of any deviation(s).

<table>
<thead>
<tr>
<th>DATE</th>
<th>HOMEWORK/READ</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Week 1</strong></td>
<td><strong>Deviation from Syllabus:</strong></td>
</tr>
<tr>
<td>August 26, 2013</td>
<td>○ Introduction&lt;br&gt;○ Discuss syllabus&lt;br&gt;○ Intro to the course&lt;br&gt;Chapter 1: An Overview of Community Corrections: Goals and Evidence-Based Practices (pp. 2-22)</td>
</tr>
<tr>
<td><strong>Week 2</strong></td>
<td><strong>NO CLASS</strong></td>
</tr>
<tr>
<td>September 2, 2013</td>
<td><strong>(Holiday Monday)</strong>&lt;br&gt;<strong>LABOR DAY</strong></td>
</tr>
<tr>
<td><strong>Week 3</strong></td>
<td><strong>Chapter 2: How Probation Developed: Chronicling Its Past and Present (pp. 23-40)</strong></td>
</tr>
<tr>
<td>September 9, 2013</td>
<td></td>
</tr>
<tr>
<td><strong>Week 4</strong></td>
<td><strong>Chapter 3: History of Parole and Mandatory Release (pp. 41-56)</strong></td>
</tr>
<tr>
<td>September 16, 2013</td>
<td></td>
</tr>
<tr>
<td><strong>Week 5</strong></td>
<td><strong>Chapter 4: Pretrial Supervision, Sentencing, and the Presentence Investigation Report (pp. 58-91)</strong></td>
</tr>
<tr>
<td>September 23, 2013</td>
<td></td>
</tr>
<tr>
<td><strong>Week 6</strong></td>
<td><strong>Chapter 5: Classification and Supervision (pp. 92-129)</strong>&lt;br&gt;<strong>EXAM 1</strong></td>
</tr>
<tr>
<td>September 30, 2013</td>
<td></td>
</tr>
<tr>
<td><strong>Week 7</strong></td>
<td><strong>Chapter 6: Community Supervision for Offenders with Special Needs (pp. 130-155)</strong></td>
</tr>
<tr>
<td>October 7, 2013</td>
<td></td>
</tr>
<tr>
<td><strong>Week 8</strong></td>
<td><strong>Chapter 7: Community Supervision Modification and Revocation (pp. 156-178)</strong></td>
</tr>
<tr>
<td>October 14, 2013</td>
<td></td>
</tr>
<tr>
<td><strong>Week 9</strong></td>
<td><strong>Chapter 8: Residential Community Supervision Programs (pp. 180-200)</strong></td>
</tr>
<tr>
<td>October 21, 2013</td>
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</tr>
<tr>
<td><strong>Week 10</strong></td>
<td><strong>Chapter 9: Nonresidential Graduated Sanctions (pp. 201-217)</strong></td>
</tr>
<tr>
<td>October 28, 2013</td>
<td></td>
</tr>
<tr>
<td><strong>Week 11</strong></td>
<td><strong>EXAM 2</strong>&lt;br&gt;Chapter 10: Economic and Restorative Justice Reparations (pp. 218-241)**</td>
</tr>
<tr>
<td>November 4, 2013</td>
<td></td>
</tr>
<tr>
<td><strong>Last Day to WD 11/6</strong></td>
<td></td>
</tr>
</tbody>
</table>

08.17.13
| Week 12  
November 11, 2013  
(Holiday Monday) | NO CLASS |
|---|---|
| Week 13  
November 18, 2013 | Chapter 11: Preparing for Prisoner Reentry: Discretionary Parole and Mandatory Release (pp. 244-263) | Read Ch. 11  
Position Paper Due |
| Week 14  
November 25, 2013  
(Holiday Thursday/Friday) | Chapter 12: Career Pathways in Community Corrections (pp. 264-285) | Read Ch. 12 |
| Week 15  
December 2, 2013 | Chapter 13: Juvenile Justice, Probation and Parole (pp. 286-308) | Read Ch. 13 |
| Week 16  
December 9, 2013 | Chapter 14: Collateral Consequences of Felony Convictions and Restoration of Rights (pp. 309-334)  
**Final Exam**+  
Monday, December 9, 2013  
7:15 pm – 8:45 pm | Read Ch. 14  
**Last Day of Classes**  
December 13 |
| Week 17  
December 16, 2013 | **Final Exam week**+  
Monday, December 16, 2013  
7:15 pm – 8:45 pm |  |

*Exam date will be determined based upon the progress of the class.  
*Subject to change
Course Competencies

1. Understand the processes of Probation and Parole, which includes definitions, historical perspectives and the overview of the American Justice System.
2. Understand the basic elements and methods employed in the criminal justice system to effectively manage people who pass through the criminal justice system.
3. Understand the Juvenile Court System and Juvenile Justice.
4. Understand the process of rehabilitation and its effectiveness in the area of Parole and Probation.
5. Understand the meanings of and types of Intermediate punishment and their effectiveness.
6. Understand how the various entities of the criminal justice system work together and communicate with each other.
7. Understand the statistical aspects of the Parole and Probation systems as they relate to recidivism and repeat offending.

Criminal Justice Learning Objectives:

1. DATA
   a. Use data to support Criminal Justice Policy Development
2. CULTURE
   a. Create strategies to examine Cultural Beliefs about Right and Wrong
3. ETHICS
   a. Effects of Ethical Decisions on Professional Behavior
4. COMMUNICATION
   a. Communicating differences about Crime Control and Due Process
5. LOGICAL REASONING
   a. Use Logical Reasoning to Improve the Criminal Justice system

Learning Outcomes

This class will fulfill several of these learning outcomes.
As graduates of Miami Dade College, students will be able to:

1. Communicate effectively using listening, speaking, reading, and writing skills.
2. Use quantitative analytical skills to evaluate and process numerical data.
3. Solve problems using critical and creative thinking and scientific reasoning.
4. Formulate strategies to locate, evaluate, and apply information.
5. Demonstrate knowledge of diverse cultures, including global and historical perspectives.
6. Create strategies that can be used to fulfill personal, civic, and social responsibilities.
7. Demonstrate knowledge of ethical thinking and its application to issues in society.
8. Use computer and emerging technologies effectively.
9. Demonstrate an appreciation for aesthetics and creative activities.
10. Describe how natural systems function and recognize the impact of humans on the environment.
Instructional Methods

- In this course, we will use the textbook, videos, films, newspapers and Internet articles to analyze and discuss the topic of parole and probation in all of its social, cultural, and legal complexity.
- We will also use several other mediums to help place emphasis on certain topics. These include PowerPoint presentations and guest lecturers.
- Every student is expected to have an active email address. Please make sure that you create an account on the student portal. The web address to this portal is https://www.mdc.edu/sis/
- The student portal is where you need to update your contact information, including your email address. My student rosters are linked to the information in your portal. This is the email address where all your notes and other important information will be sent.

Class Policies

- Attendance and Participation
  Participation and collaboration are a major part of this course. Attendance is required in order to fulfill the competencies of this course.
  - It is expected that every student attend and participate in every class session.
  - Attendance will be taken and each student must respond to roll/sign in at each scheduled class session.
  - **IF YOU DO NOT RESPOND TO ROLL/SIGN IN YOU ARE CONSIDERED ABSENT.**
  - Overall attendance and participation are worth **10%** of your total grade.
  - PLEASE NOTE: I reserve the right to deduct points from this grade based on a lack of participation, students arriving late or leaving early, and students being unprepared for class. (You must make prior arrangements with me if you have a personal issue.)
    - **I reserve the right to assign a 0 for attendance for arrivals 15 minutes after first/second half of class start time.**
  - If you are not in attendance during a class session you will receive a 0 for attendance and participation that day (excused or unexcused absence).
  - I do not “excuse” absences except under the following circumstances (with documentation)—at my discretion:
    - Preapproved military obligations
    - Jury duty
    - You are in the hospital
  - This does NOT include any unanticipated or so-called emergencies, doctor/dentist appointments, family member/child ill, parent-teacher conferences, car trouble, weather, traffic court, court appearance, etc.
    - Please do not ask me to excuse absences.
  - If you are going to miss a class please email me at ebuchhol@mdc.edu
  - It is your obligation to contact another student in this course for the material missed during that class session.

- Tardiness:
  - Each student is expected to arrive on time. **Class starts at 7:05 p.m. sharp!**
  - Three (3) tardies will be counted as one (1) absence.

- In compliance with State and Federal Financial Aid Regulations, class rolls will be purged to remove students who do not abide by the above stated attendance policy.
• Students must appear on the official class roll as registered and paid; if not, you may not remain in this class. You need to go to Registration for processing and advising.

• Drop Date – Each student is responsible to officially drop this class within the allotted time. The last day to drop/change your classes and receive a 100% refund for this semester is August 30, 2013. Last day to withdraw (W) is November 6, 2013. Please refer to the College’s Academic Calendar for verification.
  ▪ Please let me know if you decide to drop the class.

• Behavior
  o During class all electronic devices must be turned off and put away. If I observe use of any electronic equipment during class your participation grade will be lowered for that day.
    • Observed cell phone and/or electronic equipment usage during an examine will result in your exam being collected and a 0 for that exam.
  o You are expected to conduct yourself properly at all times. Please refer to the College’s Code of Conduct which is available at http://www.mdcc.edu/pdf/procedures
  o Please respect all others in this class, including the instructor and your classmates.
  o Please always respect yourself while in this class. Refrain from using vulgarities or discriminating terms while in this class.
  o There is a zero tolerance policy on any academic dishonesty. If you are caught plagiarizing or cheating on any assignment or exam it will result in an automatic 0. Further sanctions can also be taken by the college. Please see your Students’ Rights and Responsibilities Handbook for further information on Academic Dishonesty.

• Assignments/Exams-Missed/Make Up
  o All assignments should be submitted on the due date, whether you are present in class or not (electronic submission requires prior approval). You may also submit your assignments before the due date.
  o Late work will not be accepted.
    ▪ I reserve the right to make exceptions to this policy.
  o EXAMS: If you are going to be absent for an exam, you must receive prior approval to retake the exam; or, if an emergency arises and you are not able to take the exam, you must provide documentation. **10% will be deducted from the test score of exams taken after the test date.**
    ▪ It is your responsibility to make arrangements with me to make up the exam.
    ▪ I reserve the right to not allow students to retake an exam.
  o Any in-class group assignments cannot be made up. Grades for in-class assignments are only awarded to students who are in class on the day of the assignment.

• Writing Assignments
  o MUST:
    ✓ be typed.
    ✓ be Times New Roman, 12 point font, black.
    ✓ double-spaced.
    ✓ be properly cite sources that you used (APA format).
    ✓ include a separate cover page and references page for sources used.
    ✓ include your name, the course, the title of assignment, and the date.
    ✓ be written in paragraph format, with complete sentences, and be grammatically correct.
    ✓ reflect critical thinking.
• Is worth **20 percentage points** of your final grade.
• **Plagiarism will not be tolerated.**
• Please keep a copy of all your written assignments. If I am not able to locate an assignment that you claim to have submitted, you are responsible to provide another copy.

Visit my Web page for help with APA:
[http://faculty.mdc.edu/ebuchhol](http://faculty.mdc.edu/ebuchhol)

**Available Services**

- **Writing Center**
  Room 2207
  Building 2000, Second Floor
  (305) 237-0677
  This department will help you revise and edit your paper. Also, they are a great resource for questions regarding grammar, structure, and MLA format. If you are not the best writer, please stop by the writing center for help with your Term Paper.
  email: WritingCenter.Kendall@mdc.edu
  Recommended Sites for Writing/Grammar Help:
  Test Taking Skills:

- **ACCESS Department**
  Room 2121
  (305) 237-2767
  Students with documented disabilities who qualify can receive such services as tutoring, note-taking, interpreting, technology training and other assistance they might need.
  This is an excellent resource.

- **Single Stop**
  Room 2118-05
  Building 2, First Floor
  (305) 237-0712
  "One Stop Shop" for students to get connected to benefits. Free benefits screening, free financial counseling, free legal assistance, free tax preparation services, and mentoring.

Obtain at least two other student’s contact information in case you miss the class/group projects:

1. Student Name ________________________________
   Phone Number ________________________________
   Email Address ________________________________

2. Student Name ________________________________
   Phone Number ________________________________
   Email Address ________________________________

08.17.13
The decision to release an inmate from prison early has been a much-debated topic for quite some time. Prepare a position paper about the issue of inmate early release. The purpose of a position paper or argument essay is to explain both sides of a controversy/issue and discusses why one is stronger or better than the other.

Prepare a position paper about the issue of inmate early release. The purpose of a position paper or argument essay is to explain both sides of a controversy/issue and discusses why one is stronger or better than the other.

Explain your side on this issue and the opposing side; highlight the differences between the opposing views. Use solid reasoning and factual evidence to persuade the reader that your view is more valid or advantageous than the opposing view. Include an actual (real) example of a current event to illustrate your position (document the source of the example; e.g., Miami Herald).

✓ The paper should be five (5) pages in length.
✓ APA format.
✓ There should be a separate cover page and reference page.
✓ The paper should contain an introduction, a body, and a conclusion.
   [Hint: The introduction states your thesis or the purpose of the paper. Organize your body paragraphs to include a main idea (use the outline as your guide), which is then developed or illustrated by support evidence. The conclusion is a restatement of your thesis and should not contain any new information.]
✓ There should be a minimum of three (3) references citations.

This is how your textbook should be listed on the References page:


In-text Citation is cited: (Alarid & Del Carmen, 2013)

Visit my Web page for help with APA:
http://faculty.mdc.edu/ebuchhol
WEB SITES

(Sometimes these sites have to be manually typed in.)

NCJRS (National Criminal Justice Reference Service)

NCJRS is a federally funded resource offering justice and drug-related information to support research, policy, and program development worldwide.

https://www.ncjrs.gov/whatsncjrs.html

Community Corrections Acts

http://centerforcommunitycorrections.org/?page_id=78

❖ See Community Corrections Acts by state, published by the Center for Community Corrections

Standards for RCCFs

Florida DJJ

http://www.djj.state.fl.us/services/residential

Jaycee Dugard Case Inspires Reform In Sex-Offender Tracking

http://www.huffingtonpost.com/2011/05/26/jaycee-dugard-case-inspir_n_867739.html

Residential Community Facility

Iowa:

https://www.legis.iowa.gov/DOCS/LSA/Fiscal_Topics/2012/FTBAL004.PDF

Salvation Army, Florida Division


Goodwill Industries:

http://www.goodwill-suncoast.org/index.cfm?fuseaction=page.workrelease

John Lennon Killer denied parole

http://www.guardian.co.uk/music/2010/sep/08/john-lennon-killer-denied-parole

Arming Probation Officers

http://www.marinij.com/marinnews/ci_9639017
Marin, CA web site


Transferring Juveniles in Adult System

https://www.ncjrs.gov/pdffiles1/ojjdp/220595.pdf

Sentencing Project

http://www.sentencingproject.org/detail/news.cfm?news_id=1211&id=167