



CJE 2600 SYLLABUS

COURSE TITLE:	CRIMINAL INVESTIGATION
Number:	CJE 2600
Reference #:	817133
Credits:	3 Credit Hours
Term:	Summer Term 2013-3 (May 11 – June 20, 2014)
Schedule:	TR 11:40 a.m. – 3:00 p.m.
Room:	4205 – Kendall Campus

INSTRUCTOR INFORMATION

Dr. Elizabeth C. Buchholz, Associate Professor School of Justice	
Office Hours:	Tue./Thu. 7:00 am – 8:00 am; 3:00 p.m. – 5:00 p.m. Wed. 8:00 a.m. – 12:00 p.m.
Room:	9117 - North Campus; 6306 - Kendall Campus
Office:	305/237-1873
Cell Phone:	786/361-9350 (Follow prompts.)
Email:	ebuchhol@mdc.edu
Alternate Email:	dr.ebuchholz@gmail.com
Web Page:	faculty.mdc.edu/ebuchhol
When you email please put CJE2600- Your Name - Reason for email; e.g., “Question” or “Essay” in the subject line. Please do not send a question/issue as a “reply” to unrelated emails I send you!	

TEXTBOOK

Title:	<i>Criminal Investigation</i>
Author:	Swanson, Chamelin, Territo, & Taylor
Edition	11th
ISBN :	9780078111525
Publisher:	McGraw-Hill
Copyright Date:	2013
Publisher Site:	http://shop.mcgraw-hill.com/mhshop/search?searchValue=9780078111525
Student Resources:	http://highered.mcgraw-hill.com/sites/0078111528/student_view0/index.html

You must obtain the book and read the assigned chapters in order to be able to participate in class discussions.

Course Description:

This course is designed to give the student a working knowledge of a criminal investigation from discovery of the crime through the trial of the suspect. Individual crimes are broken down to show the elements that must be met for a conviction to take place. The history of criminal investigations is explored which traces its roots back to England, as does our legal system. The latest in crime scene technology is explained. Interviews and interrogation techniques are examined and practices. Crimes against persons and crimes against property are visited, as is the techniques for investigating these crimes. Ballistics and firearms are demonstrated and their forensic value evaluated. Investigations of terrorist crimes are examined and investigative techniques are explored.

GRADING POLICY

• Attendance/Participation	=	10%
• PowerPoint Project	=	10%
• Research Project	=	15%
• Weekly online quizzes	=	25%
• Midterm Exam	=	20%
• Final Exam	=	20%
		<hr/>
		100%

I DO NOT ROUND GRADES UP AT THE END OF THE SEMESTER (e.g., 88 or 89 to a 90). Please do not ask me to do so!

Grading Breakdown

A	90 to 100
B	80 to 89
C	70 to 79
D	60 to 69
F	59 and below



Absences / Days Present / Grade*

0 – 12 = 100	7 – 5 = 41
1 – 11 = 91	8 – 4 = 33
2 – 10 = 83	9 – 3 = 25
3 – 9 = 75	10 – 2 = 16
4 – 8 = 66	11 – 1 = 8
5 – 7 = 58	12 – 0 = 0
6 – 6 = 50	

**This does not include participation or tardiness/leaving early. Each half of class equals one-half day. 3 tardies/leaving early will count as 1/2 day absence; 6 tardies/leaving early = 1 absence and so forth.*

TENTATIVE SCHEDULE

Deviation from Syllabus: Occasionally deviations from the syllabus may occur. Students will be advised of any deviation(s); **please check your email frequently.**

DATE	WEEKLY ACTIVITIES	Assignments
Week 1 (Tue.) May 13, 2014 	Introduction Discuss syllabus (web) Chapter 1 – Evolution of CI and Forensic Science	Read Chapter 1
Week 1 (Thu.) May 15, 2014	Chapter 1 cont'd Chapter 3 – Investigators, the Investigative Process, and the Crime Scene	WED., 5/14/14-Last day to DROP Read Ch. 3 Week 1 Quiz
Week 2 (Tue.) May 20, 2014	Chapter 3 cont'd	Read Ch. 4
Week 2 (Thu.) May 22, 2014	Chapter 4 – Physical Evidence	Week 2 Quiz
Week 3 (Tue.) May 27, 2014	Chapter 4 cont'd Chapter 5 – Interviewing and Interrogation	Read Ch. 5
Week 3 (Thu.) May 29, 2014	MIDTERM EXAM Chapter 5 cont'd	Read Ch. 6 Week 3 Quiz
Week 4 (Tue.) June 3, 2014	Chapter 6 – Field Notes and Reporting PowerPoint Project Due	HW #1 DUE 6/1/14
Week 4 (Thu.) June 5, 2014	Chapter 6 cont'd Chapter 7 – Follow-Up Investigation Autopsy of a Murder Go to the interactive website and answer all of the questions below.** This may be a little time consuming, but I think you'll enjoy it. Click on the icons for it to work. Don't skip the introduction.	THU, 6/5/14-Last Day to WD HW #2 DUE 6/8/14 Read Ch. 7 Week 4 Quiz
Week 5 (Tue.) June 10, 2014	Chapter 7 cont'd Chapter 13 - Robbery	Read Ch. 13
Week 5 (Thu.) June 12, 2014	Chapter 13 cont'd Chapter 14 - Burglary	Read Ch. 14 Week 5 Quiz
Week 6 (Tue.) June 17, 2014	Chapter 14 cont'd Chapters 15 Larceny/Theft & 16 (Vehicle thefts) (Time permitting).	Read Ch. 15 & 16
Week 6 (Thu.) June 19, 2014	FINAL EXAM	

CJE2600-Criminal Investigation-Course Learning Objectives:

1. To develop an understanding of criminal offenses.
2. To examine investigative techniques.
3. To learn the elements of a crime.
4. To examine new technology that is used at the crime scene.
5. To learn the history of criminal investigations.

School of Justice Learning Objectives:

1. DATA
 - a. Use data to support Criminal Justice Policy Development
2. CULTURE
 - a. Create strategies to examine Cultural Beliefs about Right and Wrong
3. ETHICS
 - a. Effects of Ethical Decisions on Professional Behavior
4. COMMUNICATION
 - a. Communicating differences about Crime Control and Due Process
5. LOGICAL REASONING
 - a. Use Logical Reasoning to Improve the Criminal Justice system

MDC Learning Outcomes:

This class will fulfill several of these learning outcomes.

As graduates of Miami Dade College, students will be able to:

1. Communicate effectively using listening, speaking, reading, and writing skills.
2. Use quantitative analytical skills to evaluate and process numerical data.
3. Solve problems using critical and creative thinking and scientific reasoning.
4. Formulate strategies to locate, evaluate, and apply information.
5. Demonstrate knowledge of diverse cultures, including global and historical perspectives.
6. Create strategies that can be used to fulfill personal, civic, and social responsibilities.
7. Demonstrate knowledge of ethical thinking and its application to issues in society.
8. Use computer and emerging technologies effectively.
9. Demonstrate an appreciation for aesthetics and creative activities.
10. Describe how natural systems function and recognize the impact of humans on the environment.

Instructional Methods

- In this course, we will use the textbook, videos, films, newspapers and Internet articles to analyze and discuss criminal investigations in all of its social, cultural, and legal complexity.
- Every student is expected to have an active email address. Please make sure that you create an account on the student portal. The web address to this portal is <https://www.mdc.edu/sis/>
- The student portal is where you need to update your contact information, including your email address. My student rosters are linked to the information in your portal. This is the email address where all your notes and other important information will be sent.
- Participation and collaboration are a major part of this course. Attendance is required in order to fulfill the competencies of this course.
- We will also use several other mediums to help place emphasis on certain topics. These include the PowerPoint presentations, guest lecturers, Internet, television, and movies.

Class Policies

• **Attendance and Participation**

Participation and collaboration are a major part of this course. Attendance is required in order to fulfill the competencies of this course.

- It is expected that every student attend and participate in every class session.
- Attendance will be taken and each student must respond to roll/sign in at each scheduled class session.
 - **IF YOU DO NOT RESPOND TO ROLL/SIGN IN YOU ARE CONSIDERED ABSENT.**
- Overall attendance and participation are worth **10%** of your total grade.
- PLEASE NOTE: I reserve the right to deduct points from this grade based on a lack of participation, students arriving late or leaving early, and students being unprepared for class.
- You must make *prior* arrangements with me if you have a personal issue.
- If you are not in attendance during a class session you will receive a 0 for attendance and participation that day (*excused or unexcused absence*).
- I do not “excuse” absences except under the following circumstances (with documentation)—at my discretion:
 - *Preapproved* military obligations
 - Jury duty
 - You are in the hospital
- This does NOT include any unanticipated or so-called emergencies, doctor/dentist appointments, family member/child ill, parent-teacher conferences, car trouble, weather, traffic court, court appearance, etc.
 - Please do not ask me to excuse absences.
- If you are going to miss a class please email me at ebuchhol@mdc.edu
- It is your obligation to contact another student in this course for the material missed during that class session.

• **Tardiness/Leaving Early:**

- Each student is expected to arrive on time. **Class starts at 11:40 a.m. sharp!**
- Three (3) tardies will be counted as ½ day absence; six (6) as one (1) day absence and so forth.

▪ **Behavior**

- During class all electronic devices must be turned off and put away. If I observe use of any electronic equipment during class your participation grade will be lowered for that day ¼ absence.
 - Observed cell phone and/or electronic equipment usage during an exam will result in your exam being collected and a 0 for that exam.
- You are expected to conduct yourself properly at all times. Please refer to the College’s Code of Conduct which is available at <http://www.mdcc.edu/pdf/procedures>
- Please respect all others in this class, including the instructor and your classmates.
- Please always respect yourself while in this class. Refrain from using vulgarities or discriminating terms while in this class.
- There is a zero tolerance policy on any academic dishonesty. If you are caught plagiarizing or cheating on any assignment or exam it will result in an automatic 0. Further sanctions can also be taken by the college. Please see your Students’ Rights and Responsibilities Handbook for further information on Academic Dishonesty.

- **Assignments/Exams-Missed/Make Up**
 - All assignments should be submitted on the due date. You may also submit your assignments *before* the due date.
 - **Late work will not be accepted.**
 - I reserve the right to make exceptions to this policy.
 - **EXAMS:** If you are going to be absent for an exam, you must receive *prior* approval to retake the exam; or, if an emergency arises and you are not able to take the exam, you must provide documentation. **One letter grade will be deducted from the test score of exams taken after the test date.**
 - It is *your* responsibility to make arrangements with me to make up the exam.
 - I reserve the right to not allow students to retake an exam.
 - Any in-class group assignments cannot be made up. Grades for in-class assignments are only awarded to students who are in class on the day of the assignment.

- In compliance with State and Federal Financial Aid Regulations, class rolls will be purged to remove students who do not abide by the above stated attendance policy.
- Students must appear on the official class roll as registered and paid; if not, you may not remain in this class. You need to go to *Registration* for processing and advising.

- **Drop Date** – Each student is responsible to officially drop this class within the allotted time. The last day to drop/change your classes and receive a 100% refund for this semester is **May 14, 2014**. Last day to withdraw (W) is **June 5, 2014**.
Please refer to the College’s Academic Calendar for verification.
 - Please let me know if you decide to drop the class.

Available Services

- **Writing Center**

Room 2207

Building 2000, Second Floor

(305) 237-0677

This department will help you revise and edit your paper. Also, they are a great resource for questions regarding grammar, structure, and MLA format. If you are not the best writer, please stop by the writing center for help with your Term Paper.

Email: WritingCenter.Kendall@mdc.edu

Recommended Sites for Writing/Grammar Help:

<http://www.mdc.edu/north/library/links.asp?pageid=26>

Test Taking Skills:

<http://www.mdc.edu/north/english/testtakingskills.asp>

ACCESS Department

Room 2121

(305) 237-2767

Students with documented disabilities who qualify can receive such services as tutoring, note-taking, interpreting, technology training and other assistance they might need.

This is an excellent resource.

- **Single Stop**

Room 2118-05

Building 2, First Floor

(305) 237-0712

"One Stop Shop" for students to get connected to benefits. Free benefits screening, free financial counseling, free legal assistance, free tax preparation services, and mentoring.

Obtain at least two other students' contact information in case you miss the class:

- | | | | |
|----|-------------|----|-------------|
| 1. | Name _____ | 2. | Name _____ |
| | Phone _____ | | Phone _____ |
| | Email _____ | | Email _____ |

Helpful Internet Websites:

Biometrics: <http://www.biometriccoe.gov>

Genomics: <http://genomics.energy.gov>

CSI Investigators Network: www.crime-scene-investigator.net

High-tech Products: www.3rdTech.com

High-tech Cameras: www.panoscan.com

FBI Scientific Working Groups: [FBI SWGs](http://www.fbi.gov/swg)

Forensic Entomology: www.forensicentomology.com

Eyewitness Identification: www.eyewitness.utep.edu/consult04A.html

Poisoning: www.portfolio.mvm.ed.ac.uk/studentwebs/session2/group12/20th.htm

NCJRS Web site: <https://www.ncjrs.gov/>

- **Writing Assignments**

- MUST:
 - ✓ be typed.
 - ✓ be Times New Roman, 12 point font, black.
 - ✓ double-spaced.
 - ✓ properly cite sources that you used (APA format).
 - ✓ include a separate **cover page** and **references** page for sources used.
 - include your name, the course, the title of assignment, and the date.
 - ✓ be written in paragraph format, with complete sentences, and be grammatically correct.
 - ✓ reflect critical thinking.
- Must be submitted via the Virtual College dropbox AND via *turnitin*
 - (Go to Virtual College Lessons tab, relevant assignment icon.)
 - Papers with over 20% similarity will not be accepted. (You may submit it more than once, but not past the due date.)
 - Final product should be uploaded via the dropbox.
- Plagiarism will not be tolerated.
- Please keep a copy of all your written assignments. If I am not able to locate an assignment that you claim to have submitted, you are responsible to provide another copy.
- Visit my Web page for help with APA: <http://faculty.mdc.edu/ebuchhol>

****HOMEWORK ASSIGNMENT #1****

Research Project

The following website, Autopsy of a Murder, is an interactive website that discusses various types of evidence found at a crime scene, how it is collected, and how it is tested at a crime lab.

[Autopsy of a Murder](http://www.centredessciencesdemontreal.com/static/autopsy/flash.htm)

<http://www.centredessciencesdemontreal.com/static/autopsy/flash.htm>

Go to this website and click on the various tabs and see what you learn. From the Crime Scene tab:

1. Introduction: Describe what you have.
2. How would you approach this scene/investigation as an investigator?
3. As the lead investigator, what would be the first steps you would take at the crime scene? (All steps you would take upon arriving at the scene.)
4. What pieces of evidence have been identified?
5. What is the significance of this evidence (each piece)? Be specific.
6. What else might you look for (other evidence)? Be specific.
7. How can these clues lead to the killer? Be specific.

Answer the following:

8. What is a Polilight?
9. What is “Bertillonage”?
10. What is the Water Tank used for?
11. Who are the pioneers of forensics (5)?
12. What was their individual contribution?

Write in paragraph format (4-5 pages, *excluding* cover and References pages). Include an introduction (set the stage) and a conclusion.

BE SPECIFIC AND EXPLAIN. THE MORE DETAIL, THE HIGHER THE GRADE. THE LESS DETAIL, THE LOWER THE GRADE!

Use your textbook and at least two (2) other scholarly resources.

Include a separate cover page and **References** page in APA format.

Do NOT plagiarize/copy & paste!

This is how your textbook should be listed on the References page/slide:

References

Swanson, C., Chamelin, N., Territo, L., & Taylor, R. (2012). *Criminal investigation* (11th ed.).

New York, NY: McGraw-Hill.

In-text citation: 1st time: (Swanson, Chamelin, Territo, & Taylor, 2012)

All subsequent times: (Swanson et al., 2012)

****HOMEWORK ASSIGNMENT #2****

PowerPoint Project

Criminal Investigation Process

You are a criminal investigator, and you have volunteered to explain the basics of the criminal investigation process to a group of high school students. You will focus on the investigative process as it relates to a specific type of crime. You will use a PowerPoint presentation to explain the criminal investigation process to the students.

Content Requirements:

- Choose a type of crime that we have studied in this course (robbery; burglary; or a type of white collar crime).
 - Briefly describe the nature of the crime. Be sure to include:
 - its typical victims.
 - its prevalence in our society.
 - its impact on our society.
 - why it is important to solve these types of cases.
 - Explain the major details of criminal investigation relating to this type of crime with an emphasis on the challenges the criminal investigatory typically faces. Be sure to include:
 - a typical crime scene, and the challenges the investigator faces in this phase of the investigation. Be sure to explain:
 - types of evidence that might be collected.
 - safety issues that might arise (for the on-scene investigator)
 - interview and interrogation issues (Be sure to explain the difference between these and also the major legal parameters.).
 - field notes and reporting (Why are these important?).
 - typical follow-up investigations that take place in these type of crimes (Does the crime justify a follow-up investigation? When? When does a case typically become a cold case?)

PowerPoint Requirements:

- Length: 10 to 15 slides (*excluding* the cover slide and the References slide).
- Design:
 - Be sure not to overcrowd your slides with information.
 - Be thorough, but also be concise.
 - Use bullet points to highlight main points.
 - If you use graphics, be sure to condense them, so your presentation is not too large.
- Mechanics: PowerPoint does not require that you write full sentences or paragraphs; in fact, this will detract from your presentation; however, your ideas must flow logically and your points should be presented in a consistent format. Check your spelling and use standard American English.

- You should consult at least three SCHOLARLY sources in preparing your presentation. **Your last slide should be a reference slide following APA format.**

Refer to grading rubric in the Assignment Dropbox for information on the weight of the above requirements for grading purposes.